Takahē BYOD Procedure

Brooklyn School has a Bring Your Own Device (BYOD) programme for Years 5 and 6. This procedure details the expectations necessary for implementing a BYOD programme.

General
1. BYOD is available to all students in Year 5/6 by way of invitation.
2. BYOD is optional.
3. Students opting not to bring a device will not be disadvantaged. The school is committed to fund devices for students to use from within Board of Trustees operational funding.
4. Year 5/6 students are allowed to bring a device from home.
5. All devices must be Wi-Fi capable.
6. Devices must be used for a learning purpose.
7. A device brought from home is for the use of the student who brings it.

Home Based Responsibilities
1. Devices must be taken home each day and fully charged at home overnight.
2. The primary applications are free Google applications and Seesaw Class. All other required applications will be requested by the school and are the responsibility of parents to download and fund.
3. A protective bag is recommended and a headset/earphones and mouse.
4. The device must be covered by the owner's insurance.
5. The school cannot be held responsible for the loss or damage to the device.
6. Software upgrades are the responsibility of parents.

Digital Safety
1. All internet is routed through the Network for Learning which is a managed network. This means it is custom-built for schools and therefore filters content and limits search terms to safe searching content.
2. A comprehensive user agreement has been developed, taught, reviewed by students and signed by parents. This agreement outlines the protocols for internet and email usage and is based on the Netsafe Agreements made available for use in schools and our school values. The conditions of the school's Digital Citizenship Agreement apply. Students who fail to follow this Agreement will have their privileges revoked.
3. All students in BYOD classrooms will use GoogleApps For Education. Your child's class teacher will use a unique dashboard on their own computer that enables access to all student work and communication on students' individual devices. This means the teacher is able to monitor and review the digital work and communication of each student.

4. Public indexing of digital content posted by students or staff is turned off. This means that search engines will not be able to index and search across this information.

Connectivity
1. All Year 5/6 students have a Google Apps For Education account. This provides access to the Google Apps for Education software.
2. Students will connect to the BYOD Wi-FI network while at school using a single BYOD dedicated password. This network is open between 8.30am and 3.30pm.
3. 3G/4G access is prohibited. This ensures that all internet traffic is filtered through our managed network.
4. The school will resolve technical issues that ensure the device can function in the school environment however all other technical issues are the responsibility of parents to resolve.

Storage
1. Each classroom will have a locked facility to store the devices when they are not in use. It is the student's responsibility to ensure they put their device in the storage facility.
2. Children are not allowed to use their device at morning tea or lunch.

Registering for BYOD
1. All devices are required to be registered with the school by submitting the BYOD User Agreement.